

## MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	<b>Date of meeting: 9<sup>th</sup> MARCH 2021 Meeting Notes</b>				
<b>1.</b>	<b>Attendees and apologies</b>				
	Present:	Cllrs John Thomson, Chuck Berry, Gavin Grant, Toby Sturgis. Peter Hatherell, Elizabeth Threlfall, Roger Budgen, Phil Cutcher, Veronica Hourihan, Phil Exton, Martin Evans Steve Hind, Matt Perrott, Martin Rose			
	Apologies:				
<b>2.</b>	<b>Notes of last meeting</b>				
		The minutes from the Area Board meeting dated 26th November are here:  <a href="#">Malmesbury Area Board on Thursday 26 November 2020</a>	Agreed		

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<b>3.</b>	<b>Financial Position</b>				
		<p><b>Budget 2020-21</b></p> <p>(a) £13,360.00 - CATG allocation 2020-21</p> <p>(b) £12,659.22 - Underspend from 2019-20 (Inc. committed schemes)</p> <p>(c) £3,000.00 Area Board underspend (25/03/20)</p> <p>(d) £10629.02 - 3<sup>rd</sup> party Contributions TBC</p> <p>(e) <b>£39,648.24</b> Total Budget 2020-21 (a+b+c+d)</p> <p>(f) Committed /New schemes 2020/21 = £41,572.83</p> <p><b>Current Balance £-1,924.59 (e-f)</b></p>	To be rolled over to next year		
<b>4.</b>	<b>Top 5 Priority Schemes (Priority 1)</b> Issues shown in GREY are <u>live</u> priority 1 schemes where work has been agreed / orders have been issued but awaiting implementation.				
a)	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09</p>	<p><b>16/06/20</b> Issue relating to terminal points. Email and plan issued to MTC. To be discussed at next PE meeting. Once confirmed advert to take place alongside Cross Hayes Car Park No Entry. Implementation Summer 2020.</p> <p><b>08/09/20</b> Burnivale, Dark Lane, Harpers Lane would be included but West Street, Gastons Road and Triangle would be excluded.</p> <p><b>01/12/20</b> <u>Formal Advert</u> Starts 12th November 2020</p>	<p><b>09/03/21</b> Objections to 20mph limit. Cabinet member report 95% complete.</p> <p>Detailed design to be developed and cost to be reported at next meeting for discussion.</p> <p>TC to be kept informed</p>	1.	

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		End of objection - 7th December. Objections will result in approx. 6-week delay to project			
b)	Issue <a href="#">5438</a> Brinkworth footway Submitted 16/06/17	<p><b>06/03/20</b> Substantive bid successful. £5000 allocated from 2019/20 budget. Detailed design work to commence once drainage survey complete.</p> <p><b>08/09/20</b> Design work delayed due to postponement of CATG activities. Design work to recommence Sept 20. Implementation of Phase 1 likely spring 2021</p> <p><b>01/12/20</b> 60% of design work complete All 20/21 Substantive scheme implementation moved to 21/22</p> <p>Residual design work to be completed. Implementation of Phase 1 likely spring /summer 2021. Phase 2 should have substantive bid application in 2021/22.</p> <p><b>Note:</b> Incorrect figure of £3000 CATG contribution showing on finance sheet. This should be £5000. Sheet corrected</p>	<p><b>09/03/21</b> SH has undertaken site visit and giving consideration on how to progress this.</p> <p>Scheme is designed and ard is thought to be 90% ready to deliver. Project to be offered to Atkins to move forward due to officer pressure of work. Timescale to be requested from Atkins.</p>	1.	

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c)	<p><a href="#">5980 6066</a> Ingram Street, Malmesbury. (Cross Hayes Car Park)</p>	<p><b>06/03/20</b> Schedules prepared. To be advertised along with town centre 20mph extension.</p> <p><b>01/12/20</b> Proposals awaiting formal advert along with Bristol Street. Implementation likely Autumn / Winter 2020/21 MR confirmed road markings to support changes</p>	<p><b>09/03/21</b> No objections to 'No Entry' into Cross Hayes car park. 20mph limit could be implemented at the same time. Cost estimate £1500 to be confirmed and anticipated timescale to be prepared for consideration at the next meeting.</p>	1.	
d)	<p><a href="#">7307</a> Southside Cottage to Radnor Close Corston - Footway link</p>	<p><b>06/03/20</b> Trial pits scheduled for March 2020. Detailed design and costing to be prepared. Estimate £7000 - £8000.</p> <p><b>08/09/20</b> Trial pits scheduled for March 2020. Detailed design and costing to be prepared. Estimate £7000 - £8000.</p> <p><b>01/12/20</b> Outline design completed and issued to Parish council for discussion at 25/11/20 meeting.</p> <p>Alternative funding (other than CATG) being investigated. Possible Section 106 monies. Total cost approx. £8,000 of which CATG to fund £3,000.</p> <p>Drainage outfall to be discussed with Danny Everett.</p>	<p><b>09/03/21</b> Plan sent to Danny Everett. Comments received that it is acceptable to outfall the gully into the watercourse. SH has visited the site. The gully would have to break through the stone wall of the open water course. Discussions will be required how this is to be resolved.</p> <p>Gulley to drain into watercourse as high as possible. Scheme details to be progressed.</p> <p>Timescale dates to be brought to next meeting. Consider combining with patching work on the A429.</p>	1.	

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e)	<p><a href="#">7025</a> Easton Grey. Speed Limit review/ signing request</p>	<p><b>06/03/20</b> Speed limit review complete. Recommendation for B4040 = Unchanged, Easton Grey village = reduction to 30/40. NOTE: Additional monies required for speed limit of £3000. (£2500 for legal order &amp; £500 signs)</p> <p><b>08/09/20</b> Formal advert to take place from 3/09/20 with the end of objection period 28/09/20. If no objections are received implementation likely Autumn 20</p> <p><b>01/12/20</b> Order placed with contractor. Works to commence 2<sup>nd</sup> week in December 20</p>	<p><b>09/03/21</b> It is understood that works are complete and this issue can be removed.</p> <p>Closed</p>	1.	
	<p><b>7-19-5</b> Mill Lane Malmesbury Submitted 7/08/19</p>	<p><i>My request is to allow Mill Lane to have two-way access for cycles. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></i></p> <p><b>03/09/19</b> - Legal issues as conversion required under cycle tracks act (1984). MR to investigate further and report to next meeting.</p> <p><b>06/03/20</b> - Confirmation that a legal change under the Cycle Tracks act 1984 would be required to permit cycle access along Mill Lane.</p> <p><b>08/09/20</b> Conversion of Mill Lane to a 2-way cycle track is possible but requires a conversion under the Cycle Tracks Act 1984. If there are no objections, the highway authority can confirm the Order. If the Order is opposed, confirmation</p>	<p><b>09/03/21</b> From looking at highways records, Mill Lane is an unclassified road and highways maintainable. If this is correct, a conversion to cycle track shouldn't be required and a traffic order for signing amendments will make Mill Lane accessible to cyclists.</p> <p>SH to investigate existing traffic orders including a one way restriction and advise on order amendments and signing alterations to legally permit cyclists access.</p>	1.	

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	<p>by the Secretary of State is required. which may involve a public inquiry. Suggest moving to Priority 1. NOTE: Proposal may be abandoned if objections are received £2,000 allocated. MTC contribution £500.</p> <p><b>01/12/20</b>  <u>The following response was received from Malmesbury TC via email dated 7<sup>th</sup> October</u></p> <p><i>Members resolved not to make that contribution but asked if there is an option to negotiate. They feel that £2,000.00, £500.00 being requested contribution, is an inordinately large sum of money to make a straightforward change (to remove the No Entry sign at the bottom of the lane).</i></p> <p>Phil Exton to enquire again to MTC for finance (with explanation). Also to bulk with other legal orders</p>			
<p><b>7-20-4</b> Webbs Way / Old Railway close on Reeds Farm</p> <p>Issue Submitted 23/07/20</p>	<p><b>08/09/20</b> The current position of the dropped kerb and the erection of a 6ft fence impedes visibility for pedestrians crossing the road. MTC would like to see Repositioning of the dropped kerb appx 50m along into Webb's Way &amp; marking up of junction as was originally agreed. <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p>Cost to remove dropped kerb approx. £2k plus reinstatement further along.</p> <p>Members felt it may be better in the first instance to install road markings to create a 'T' junction to see if this leads to a noticeable decrease in speed for traffic</p>	<p><b>09/03/21</b></p> <p>It is understood that works are complete and this issue can be removed.</p> <p>Closed.</p>	<p><b>1.</b></p>	

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		<p>turning left into Webbs Way. If this doesn't work, consider moving the crossing point north away from junction. Road marking cost £200.</p> <p><b>01/12/20</b> Junction give way markings recently installed. Monitor site and report back to next meeting. Remove from next tracker.</p>			
	<p><b>7-20-3</b> B4014 Filands, opposite Filands View</p> <p>Issue submitted 14/10/19</p>	<p><i>"Difficulty crossing the road due to volume and speed of traffic and width of the road. Lack of pavement to access narrower part of the road. I am partially sighted.</i></p> <p><i>Extend the pavement on the north side of the B4014 and install a pedestrian crossing to the east of the Filands View entrance – Garden Centre side.</i></p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p><b>08/09/20</b> Site would not meet requirement for consideration of formal crossing facility. Approx. 80m of footway required. Would require existing traffic island to be changed to pedestrian refuge. Existing highway ditch may require piping. Estimated cost £10,000.</p> <p>Shorter length of footway may be possible in conjunction with a new refuge island north of Snell View junction. Formal costings to be sought and presented to next meeting. Funding contribution required from TC and Malmesbury ST P without.</p>	<p><b>09/03/21</b> SH has visited the site. Cost with TM for approx. 8m footway and pedestrian refuge could easily be up to £15k.</p> <p>Electric source will be expensive. Lighting of the central bollard is no longer a legal requirement but could be considered advisable. There is good lighting in the area, so it was felt that a "bounce back" bollard would fit the purpose.</p> <p>SH to develop cost estimates and consider whether electrically lit bollards are necessary.</p>	<b>1.</b>	

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		<p><b>01/12/20</b> Site visited. Recommend short length of footway between Old Lodge and #1 (approx. 8m long) and new pedestrian refuge island (1.8m wide) in ghost island area adjacent to #5. Requires detailed design work. Estimated cost £7,000 - £9,000 due to electrical work.</p> <p>30% Funding to be sought from Malmesbury St Paul Without PC. Supported.</p> <p>Agreed as Priority 1</p>			
	<p><b>7-20-5</b> (submitted 13/09/20) B4040 Leigh (southwest of Swan lane junction)</p>	<p>Request to replace existing speed limit repeater post with longer post to remount sign and allow erection of Auto Speed watch device. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>01/12/20</b> Rough estimate of cost £300.00. Agreed as Priority 1</p>	<p><b>09/03/21</b> Detailed cost estimate being undertaken.</p> <p>May be extra Traffic Management costs. Request to carry on with the work without further delay</p>		1.
	<p><b>7-20-6</b> (submitted 08/10/20) Junction/bend at Happy Land / Waterhay lane Ashton Keynes</p>	<p>Issue that navigating the bend is dangerous. Blind bend in both directions and cars are required to stop on bend when trying to turn Right onto the unnamed road (believe it is C70) that leads up to bradstone pavilion.</p> <p>Consideration of signing / road markings</p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p>	<p><b>09/03/21</b> Proposal and detailed estimate being undertaken.</p> <p>Next meeting</p>		1.



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		<p><b>01/12/20</b> Suggest package of minor signing and road marking improvements including bend warning signs and possible chevrons. Estimate of cost £2,500. Agreed as Priority 1</p>			
	<p><b>7-20-7</b> Submitted (08/10/20) Gloucester Road / Station Road Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station. <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p><b>01/12/20</b> Accessibility in the area around Fire station and Gloucester Road rbbt poor. Suggest 1 Pair across Fire Station Entrance and 1 pair at Rdbt. Also a single drop by entrance to Kwik Fit to aid pedestrians crossing to river side of the road. Approx. cost £4,000. Agreed as Priority 1</p>	<p><b>09/03/21</b> No update. CATG to prioritise top 5 projects.  Requested to be prioritised.</p>	1.	
<b>5.</b>	<b>Priority 2 / Other Priority issues</b>				
a)	<p><u>Issue 4317 / Issue 4786 (not logged)</u>  Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry.</p>	<p><b>03/09/19</b> Development site sold, and proposal plans expected soon</p> <p><b>06/03/20</b> No update to report</p> <p><b>08/09/20</b> No update to report</p> <p><b>01/12/20</b> No update to report</p>	<p>Pending planning. Developers are aware of the work proposals and their expected input</p>	2	
b)	<p><u>Issue 4948</u> Park Road, Malmesbury.</p>	<p><b>06/03/20</b> No update to report</p>	<p>No action</p>	2.	

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	Submitted 18/10/16	<p><b>08/09/20</b> Awaiting development plans. No update to report</p> <p><b>01/12/20</b> No update to report</p>			
c)	<p>Issue <a href="#">5134</a> / <a href="#">5408</a> Sandpits Lane / Green Lane - Sherston</p> <p>Issue <a href="#">5288</a> Easton Town, Brook Hill, Church Street Sherston Submitted 12/04/17</p>	<p><b>20/06/19</b> On-hold pending recommendations to neighbourhood plan. Passed and supported at referendum.</p> <p><b>03/09/19</b> NP approved and land transfer in progress. Issue on hold.</p> <p><b>06/03/20</b> No update to report</p> <p><b>08/09/20</b> Awaiting contact and update from parish council</p> <p><b>01/12/20</b> No update to report</p>	No Action	2.	
d)	<a href="#">6314</a> Lea village	<p><b>03/09/19</b> Issue remains on hold pending school planning application</p> <p><b>06/03/20</b> No update to report</p> <p><b>08/09/20.</b> Awaiting further instruction from parish council</p> <p><b>01/12/20</b> No update to report</p>	No Action	2.	
e)	<a href="#">6520</a> West Street, Great Somerford. Footway request	<b>20/08/19</b> Awaiting next action from PC. Issue remains on hold.	NFA Closed	2.	

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		<p>Danny Everett has agreed that the 40m of ditch can be filled appropriately with membrane and gravel. Further work in that area to be undertaken by local PC if they feel this is necessary.</p> <p><b>03/09/19</b> On hold pending action plan from PC.</p> <p><b>06/03/20</b> No update to report.</p> <p><b>08/09/20</b> Cllr Sturgis explained that work had taken place locally to pipe highway ditch and cover with unbound material. Further work expected to complete the footway.</p> <p><b>01/12/20</b> Email received from Mel Hourigan Great Somerford Parish Council 10/09/20 requesting update. MR informed PC via email that request had not been put forward for substantive funding and that members were made aware this issue was being dealt with locally and there was no further action required by CATG at this stage. No response to date. TS to liaise with local contractor to complete work. Remove from next tracker</p>			
f)	<b>7-19-4</b> B4014 Filands Submitted 7/08/19	<p><i>Make the existing Filands pedestrian path officially a pedestrian and cycle path from the Tetbury Hill junction round to the BP garage or at least up to the A429</i> <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p>03/09/19 MR to site visit and assess</p>	Await further development in this area. Other works may be required, eg dropped kerb	2.	

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		<p><b>06/03/20</b> Widening of existing footway to 2.75m -3.0m required to meet necessary required standard. This is achievable for majority but constraints along length including open ditch, electrical poles and legal highway boundary. Overall length exceeds 1km. Estimated cost £100,000+</p> <p><b>08/09/20</b> Scheme considered as part of DfT's Emergency Active Travel fund but not deliverable within the required time frame. Further investigatory work would require a topographical survey of the length between Filands Rdbt and Tetbury Hill. Estimated cost £5000+ Consider when further detail is known for the development future of the site, including possible nursery provision.</p> <p><b>01/12/20</b> Transport Scoping note submitted by Gleeson Strategic Land for walking and cycling proposals on land to the south of the B4014 Filands (250 homes) Outline or full planning application expected over the coming months. Members agreed to wait to see planning consent offers in terms of walking and cycling before agreeing next steps.</p>			
g)	<b># to be assigned.</b> Sign / road markings on cycle route between Malmesbury / Sherston	<b>08/09/20</b> Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km	Cycle route signage required. Progress could be considered by Signing Team if there is officer availability. Parish Council would like summer usage.	<b>2.</b>	

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		<p>Members gave broad support to this request but felt that lots of signs and road markings in the rural environment should be avoided. Members suggest that overall route signing between Sherston and Malmesbury (flag signs) alongside cycle symbols on the carriageway where appropriate (i.e. in advance of junctions) to increase driver awareness of the presence of cyclists. MR to look at outline design and costings and present to next meeting for consideration</p> <p><b>01/12/20</b> Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+ Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment. Contribution to be requested from PC.</p>			
<b>6.</b>	<b>New Issues submitted since previous meeting</b>				
	<p><b>7-20-10</b> End of Baskerville Submitted 15/12/2020</p>	<p>Double yellow line requested at end of Baskerville. Cars park in hammerhead preventing residents from turning.</p>	<p>Part of the general Town Centre review or if urgent, CATG to fund. Suggested best to go via the review.</p> <p>Suggest to use signage without the use of yellow lines for short term solution. Check with TC for suitable existing post or consider mounting on the gate</p>		
	<p><b>7-21-1</b> Sherston - Bollards, Church St (opposite Gray's garage)</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p>	<p>JT to check with Parish Council. SH to check and advise if bollards are a</p>		

## MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Submitted 14/2/.2021		feasible option leaving room for all pavement users.		
	<b>7-21-2</b> Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021	Road safety concern/ possible reflective marker posts	Potential for more permanent post or reflector on building. CB to investigate		
<b>7.</b>	<b>Other items -</b>				
	<p>1. Filands View footpath needs to be considered where the footpath meets the un surfaced area. MR email GG dated to visit. Suggestion to create a new access through the hedge which is closer to play area. GG to work with TS to plan solution. Some “DIY” action taken to make a wide gap. GG to check ownership of hedge to progress</p> <p>2. Resident of Bristol Street concerned that flooding issues may return following bollards etc in High Street – refer to Matt Perrott Visit and temporary fix done, permanent repair on list to be completed. Closed. Remove from Tracker</p> <p>3. CB Roundabout in Kemble, is there an impact on our area? Will come through planning process. NFA, part of planning process</p> <p>4. Baskerville residents concerned at parking by the by-pass. Yellow lines to be part of the annual review of the area and clarification from Matt Perrott re the re-installation of a lockable barrier. Wessex Water asked to provide temporary locked gates, permanent resolution will take time to agree. GG to discuss with Wessex representative and circulate keys as appropriate</p> <p>5. Parking issues at Westonbirt (Gloucester Council and Matt Perrott – funding to be determined) and Willesley- Highways Improvement Request would be required.</p> <p>Discussed at Area Board meeting re residents parking scheme. Discussion to be continued with Glos Council for agreement. GG to make contact with Glos Council and forward to MP</p>				

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8.	<b>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time)</b> Note: Issues which are 'Greyed out' indicate schemes where orders have been issued /designed but are awaiting implementation. Schemes Highlighted in yellow require Area Board approval)
	<ol style="list-style-type: none"> <li>1. Bristol St / 20mph limit, Cross Hayes Car park - No Entry Cost <b>£5,000</b>, (CATG £2500, TC £2500)</li> <li>2. Brinkworth Footway Phase 1 . (Cost £5000 – contribution to substantive scheme)</li> <li>3. Southside Cottage to Radnor Close Corston - Footway link Cost <b>£8,000</b> CATG £3000, S.106 £5000)</li> <li>4. Mill Lane - Conversion to '2 way' Cycle Track (Cycle Tracks Act 1984) Cost <b>£2000</b> (CATG £1500, Malmesbury £500 TBC)</li> <li>5. B4014 Filands, west of Snell Avenue- Ped Refuge &amp; footway link <b>Cost £9000</b> (CATG £6300, Malmesbury St Pauls without PC £2700)</li> <li>6. B4040 Leigh Speed Limit repeater post. <b>Cost £300</b> (CATG £210, Leigh PC £90)</li> <li>7. Happyland / Waterhay Lane Ashton Keynes warning Signs / chevrons <b>Cost £2500</b>, (CATG £1750, Ashton Keynes PC £750.00)</li> <li>8. Gloucester Road / Station Road Drop kerbs (x 5) <b>Cost £4000</b>, (CATG £2800, Malmesbury TC £1200)</li> </ol>
9.	<b>Date of Next Meeting:</b>
	<b>Tuesday 22<sup>nd</sup> June 2021 6pm – Virtual via MS teams or at Riverside if possible</b>

Malmesbury Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

## MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of **-£1924.59. (overspend)**

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report.



